



Careway Consultants Limited

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Our Ref.: CC/919/P001a

Date: 6 June 2012

By Email

The Owner
Flat 5D, Block 13, Hong Kong Garden
100 Castle Peak Road, Tsing Lung Tau,
N.T., Hong Kong

Attn: Mr. Law Yu Kuen

Dear Sir,

**Addition of Steel Railings at Flower Beds, Blocks 1 – 26,
Hong Kong Garden, 100 Castle Peak Road, Tsing Lung Tau, N.T., Hong Kong
AP & RSE Consultancy Services – Fee Proposal**

We are pleased to submit our fee proposal for the captioned consultancy services below.

The Work

We understand from the recent negotiations with the CBS/BD that the Buildings Department (BD) will approve on submission of new steel railings at the flower beds as a safety measure regardless of the existing railings/windows/doors. One Additions & Alterations (A&A) submission of unified steel railings (6 types of flower beds) for the whole estate (Blocks 1 – 26) to BD for approval and consent is pursued.

Scope of Services

1. Act as the Authorized Person (AP) and Registered Structural Engineer (RSE).
2. Prepare A&A plans for submission to BD.
3. Obtain approval and consent from BD.
4. Supervise the works according to the Site Supervision Plan required by BD.
5. Endorse completion of the A&A works.

Exclusions

1. Full time site supervision.
2. Meetings.
3. Tendering and contract administration.
4. Major amendments.
5. Submission for individual flats.

Fees

We propose the following lump sum fees:

- | | |
|--|---|
| 1. Submission to BD for approval and consent | HK\$50,000.00 |
| 2. Supervision and endorsement of completion | HK\$500 each railing
(minimum total \$50,000.00) |

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Reimbursements

All out of pocket expenses, such as printing costs and fees to authorities etc., if any, shall be reimbursed at cost.

Payment Schedule

- A. Submission to BD for approval and consent:
 - 1. On appointment 40%
 - 2. On submission to BD 30%
 - 3. On approval from BD 30%
- B. Supervision and endorsement of completion:
 - 4. On commencement of work 50%
 - 5. On endorsement of completion to BD 50%

Payment is due on presentation of invoice.

We trust that the above meets your approval. Please sign and return the duplicate of this letter to confirm your agreement and acceptance of the fee proposal.

We are looking forward to serving you. Should you have any queries, please contact the undersigned at 9356 4247.

Yours faithfully,
Careway Consultants Limited

Agreed and accepted by
The Owner, Flat 5D, Block 13, Hong Kong Garden

HO Tak Hong, Stephen
Director

Law Yu Kuen

Date: 8 - 6 - 2012