

豪景花園管理有限公司

T.L. 60 MANAGEMENT LIMITED

(牌照號碼：C-642565)

新界青山公路100號青龍頭豪景花園商場1樓22號舖

Shop 22, 1/F, Commercial Complex, Hong Kong Garden, No.100 Castle Peak Road, Tsing Lung Tau, N.T.

Tel: 2491 7234 Fax: 2496 1998

檔案編號：HKG/2024/N/0315

致：全苑全體業戶

有關：新門禁系統匙卡派發

為加強大廈保安及使用屋苑物聯網系統，統一電子化管理，由2024年5月6日起，各座大廈密碼系統將會停用，屆時業戶出入大廈需使用新版本的電子門禁匙卡，舊有紅色匙扣將不能使用。

每戶首次免費派發5張匙卡，如單位住戶人數超過5人，請先向本部登記作個別處理；其他單位如有需要，亦可到本部額外購買，每張港幣\$100.00，而每戶總上限為10張(上述各顏色匙卡，每戶只限一張)。

業主需出示身份證明文件核對資料，租客則需出示業主授權書/有效租約或3個月內的住址證明(水/電/煤帳單)，於以下時間及地點領取：

日期	由2024年4月3日開始，逢星期一至六
時間	每日09:00-18:00
地點	豪景花園商場客戶服務部

大廈密碼停用日期：2024年5月6日

請於2024年5月6日前前往客戶服務部領取新匙卡

基於保安理由，業戶或租客如遺失匙卡，應盡快與本部職員聯絡，以便安排註銷有關匙卡(所有匙卡一經註銷，將不能重新啟用)。如有遺失或人為損壞需重新補領，補領費用為每張港幣\$100.00。有關匙卡屬業主財物，因此租客退租時請交還業主。

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(接上頁)

有關新門禁系統安裝時間如下：

各座系統安裝日期

座別	門禁卡系統安裝日期
6座 & 11座	已完成*
1-4座	2024年4月08日
5座 & 7-8座	2024年4月09日
9-10座 & 12座	2024年4月10日
13-14座 & 16-17座	2024年4月11日
18-21座	2024年4月12日
22-24座	2024年4月15日
25-28座	2024年4月16日
15A-F座	2024年4月17-18日

*因早前原有系統故障，已更換全新系統。

業戶或租戶領取新匙卡後，按照上述門禁系統安裝完成日期，可即時使用，而舊匙卡(紅色匙扣)則會即時失效。

註：新系統的門匙卡不會載有及記錄任何個人資料，門禁系統只會記錄有關匙卡的拍卡記錄及其權限。

如有任何疑問或查詢，可致電2491 7234與本部職員聯絡。



豪景花園客戶服務部

2024年3月30日

通告張貼至：另行通知

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Tel: 2491 7234 Fax: 2496 1998

Ref : HKG/2024/N/315E

Date: 30 March 2024

To: All Residents of Hongkong Garden

Re: Distribution of New Access Control System Key Cards

To enhance building security and the use of the estate's Internet of Things (IoT) system through unified electronic management, starting from May 6, 2024, the password systems in each building will be deactivated. At that time, residents will need to use the new version of the electronic access control key card to enter and exit the building, and the old red keychain will no longer be usable.

Each household will be initially provided with 5 key cards free of charge. If the number of residents in a unit exceeds 5, please register with the management office for individual arrangements. Other units in need may also purchase additional key cards at the management office for HKD \$100.00 each. The total limit per household is 10 cards (Only one card of each color mentioned above per household).

Owners need to present **identification documents** for data verification, while tenants need to present an authorization letter from the owner / a valid lease agreement, or **proof of address** issued within the past three months (Water / Electricity / Gas bills) to collect the key cards at the following time and location:

Date	Starting from April 3, 2024, every Monday to Saturday
Time	09:00-18:00 daily
Location	Customer Service Department, Hongkong Garden Commercial Complex

Date of password system deactivation: May 6, 2024

Please collect the new key cards at the Customer Service Department before May 6, 2024

For security reasons, if a resident or tenant loses a key card, they should contact our staff as soon as possible to arrange for the cancellation of the lost card (Once a card is cancelled, it cannot be reactivated). A fee of HKD \$100.00 per card is applicable for reissuing lost or damaged cards. The key cards are the property of the owners, so tenants should return them to the owners upon vacating the premises.

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Regarding the installation schedule of the new access control system:

Installation Dates for Each Building System

Block	Scheduled Installation Date
Block 6 & Block 11	Completed*
Block 1 to Block 4	April 8, 2024
Block 5, Block 7 & Block 8	April 9, 2024
Block 9, Block 10 & Block 12	April 10, 2024
Block 13, Block 14, Block 16 & Block 17	April 11, 2024
Block 18 to Block 21	April 12, 2024
Block 22 to Block 24	April 15, 2024
Block 25 to Block 28	April 16, 2024
Block 15A to 15F	April 17 to 18, 2024

*Due to a previous system malfunction, a completely new system has been installed.

After residents or tenants receive the new key cards, they can start using them immediately according to the above installation completion dates, and the old key cards (Red keychain) will be instantly deactivated.

Note: The new system's key cards will not contain or record any personal information. The access control system will only record card swipe records and their associated permissions.

If you have any questions or inquiries, please contact our staff at 2491 7234.

Customer Services Department of Hongkong Garden



Notice posted until further notice